

**Minutes of the Meeting of the Whitworth Town Twinning Committee  
held on Tuesday 4th February 2025 in the Council Chamber,  
The Ashcroft, Whitworth, OI12 8DP**

**Chair:** Helen Rendall (HR)      **Vice Chair:** Nicola Chippendale      **Treasurer:** Steven Mitchell

**Secretary:** Rachel Hodson (Town Clerk)

**Attendance:** Cllr Tom Aldred (TA), Megan Chippendale (MC), Nicola Chippendale (NC), Cllr Alan Neal (AN), Janet Neal (JN), Doreen Hitchin (DH), Anne Tattersall (AT), Roger Tattersall (RT), Steve Mitchell (SM)

**Apologies for absence:** Eileen Garbutt and Valerie Sanderson

**Approval of the minutes of the meeting that took place on Tuesday 21st January.**

Accepted with no amendments.

**1. Constitution framework to evolve or agree**

All members were happy with the logos proposed. HR discussed the need for a constitution and the elements required. RT suggested going through the original document and making amendments as needed.

Aims

The committee discussed including the reason that the committee exists and its purpose and aims.

Membership

MC suggested that there needs to be a clearer breakdown of membership.

The membership fee was discussed and agreed at £20 per year, payable at the first meeting of the financial year and reviewed annually. HR suggested that an induction pack be provided for new members which could include photos of members of Town Twinning. This could then be transferable to social media. Geography of members locations was discussed, and it was agreed that all with an interest in Town Twinning would be welcome to join the committee. HR suggested different levels of membership – a committee member and an affiliate member was proposed. The committee agreed that a definition of being a committee member should include being able to host/support delegations visiting.

Officers

The committee agreed to remove this section from the constitution.

Meetings

The committee agreed to trial having meetings on the first Tuesday of each month.

Exchange Visits

All reference to the Town Council will be removed from this section. HR suggested continuing to involve the Mayor and Councillors in delegation visits and ensuring that members are aware of the responsibilities involved in an exchange visit.

Finance

HR reported that the bank account will be changed prior to the start of the next financial year. Fundraising was discussed (see item3) and grant applications were also discussed including applying to Whitworth Community Partnership, Whitworth Town Council and Crook Hill Community Benefit Fund.

Affiliation to Other Bodies

RT confirmed that Whitworth Town Twinning is not currently affiliated to the North West Twinning Federation.

Insurances

Whether the committee required Public liability insurance was discussed. AN will contact Friends of Bocholt for more information.

**Action:**

HR will consult Kandel's website and will draft a new constitution based on the above information.

**2. Review of action tracker**

Actions from last meeting –

- a) *Members will read the current constitution and feedback their thoughts at the next meeting.*  
See above.
- b) *Helen will contact Whitworth Band regarding the planned fundraiser in April which the committee still plan to hold.*

NC reported that the event will no longer go ahead but that she is continuing to liaise with the band about possible future dates. AN suggested using Hallfold Church Hall for a future event.

- b) *Members will contact previous members of Town Twinning and ask for their input going forward.*

JN spoke to Christa who is going to speak to her parents. HR will liaise with Michelle.

HR will share the email addresses of members that she has collected so far and also details of the WhatsApp group. SM will contact Jim for log in details of the Facebook Group, MC could set up another group if required.

- d) *The Town Twinning Committee will report back at a future meeting of Whitworth Town Council.*

HR is unable to attend the Town Council meeting on the 20<sup>th</sup> February and so this is now planned for the WTC meeting on 20<sup>th</sup> March, which will also allow for more time to be used to update the constitution.

**3. Plan two fundraising events**

Possible future events discussed were –

Thursday 3<sup>rd</sup> April, Bingo with pie & peas at Rose N Bowl, Stacksteads

June BBQ on a Sunday at St Bartholomew's Church, Whitworth

7<sup>th</sup> Sep – fundraising stall at The Rushcart at The Ashcroft, Whitworth

Pre-Christmas – WVHB, Hallfold Church, Whitworth

Other possible portions discussed included an event at The Circle, Bacup.

**Action:**

NC will contact the Rose N Bowl to confirm the date.

**4. Plan the years meeting dates**

The committee agreed to trial having meetings on the first Tuesday of each month. Next month's meeting will take place at 7pm on Tuesday 4<sup>th</sup> March in the Council Chamber, The Ashcroft, Whitworth, OL12 8DP.

**5. Confirm the dates that The Kandel delegation are coming to Whitworth**

HR will contact Kandel and confirm the dates that are suitable for the delegation. AN suggested having visits arranged at local engineering firms e.g. Anglo, BCH, carpet manufacturers and the Fudge Factory. AT & RT suggested taking the delegation to St Barts for an afternoon.

**Action:**

HR to contact Kandel.

HR requested members think about possible trips/activities for the delegation to do in September and feedback at the next meeting.

**6. Any Other Business**

None.

The Chair of the committee closed the meeting at 8.50pm.