

Date of agenda issue: Friday 1<sup>st</sup> November 2024



**Whitworth**  
Town Council

To all members of Whitworth Town Council Finance Monitoring Committee: You are summoned to attend the next meeting of the Finances Monitoring Committee, which will be held in the council chamber, Whitworth Civic Hall on Thursday 7th November at 18:30pm

AGENDA:

1. To receive apologies.
2. To discuss a contribution towards WTC's Town Twinning Committee.
3. To receive and note the six-month outturn.
4. To consider an initial budget for 2025-2026 and receive suggestions from members for projects to consider for the next financial year.
5. To receive an update of progress regarding Whitworth Leisure Centre.
6. To set the date of the next meeting.

*Rachel Hodson, Clerk to the Council*

**For more information:** please contact Rachel Hodson:

tel: 01706 852018 / email [info@whitworth.gov.uk](mailto:info@whitworth.gov.uk) or visit [www.whitworth.gov.uk](http://www.whitworth.gov.uk)

In person: Whitworth Town Council Offices, Civic Hall, Whitworth, OL12 8DP

(Monday-Friday, 9.30am – 2pm)

# Whitworth Town Council

## Budget report from 1-Apr-2024 to 30-Sep-2024 (figures exclude VAT)

Payments	Actual costs 2023-24	Budget 2024-25	Outturn to Month 6	Est Final	Variance
<b>Employee costs</b>					
Salaries - Caretaker	31,555	34,050.00	15,621.92	33,305.00	745.00
Salaries - Clerk	32,455	33,450.00	15,953.92	32,587.00	863.00
Salaries - Parish Lengthsman	4,365	4,728.20	1,864.10	3,728.20	1,000.00
<b>Total Employee costs</b>	<b>68,375.00</b>	<b>72,228.20</b>	<b>33,439.94</b>	<b>69,620.20</b>	<b>2,608.00</b>
** pay agreement reached Oct 24 and included in projections					
<b>I've left estimated costs in line with this</b>					
<b>Administrative expenses</b>					
Bank Charges	234	350.00	107.65	350.00	0.00
Ground Rent	50	50.00	25.16	50.32	-0.32
Membership Fees	1,147	1,250.00	925.30	1,200.00	50.00
Legal fees	5,556	0.00	0.00	0.00	0.00
Office Expenses	7,322	1,150.00	335.14	961.20	188.80
Office Rent	-	6,600.00	3,244.24	6,488.48	111.52
Phone and Internet	535	800.00	186.70	400.00	400.00
Photocopier rental	-	288.00	144.00	288.00	0.00
Postage	309	350.00	85.00	350.00	0.00
Printing	1,042	462.00	270.00	462.00	0.00
Website	479	500.00	214.50	500.00	0.00
<b>Total Administrative expenses</b>	<b>16,674.00</b>	<b>11,800.00</b>	<b>5,537.69</b>	<b>11,050.00</b>	<b>750.00</b>
<b>Statutory and Civic Events/ Expe</b>					
Carol Service	172	200.00	0.00	200.00	0.00
Civic Dinner	750	750.00	726.00	726.00	24.00
Civic Sunday	100	200.00	60.00	200.00	0.00
Mayoral Allowance	2,220	2,320.00	1,160.00	2,320.00	0.00
Parliament Week	-	150.00	0.00	0.00	150.00
Regalia	102	100.00	95.01	95.01	4.99
Remembrance Sunday	559	500.00	0.00	500.00	0.00
Section 137		100.00	0.00	100.00	0.00
Update Mayoral and Honorary Townsman Bo	720	1,000.00	375.00	375.00	625.00
Honorary Townsman exps				1,000.00	-1,000.00
Flagpole service		0.00	985.00	985.00	-985.00
<b>Total Statutory and Civic Events/ Expe</b>	<b>4,623.00</b>	<b>5,320.00</b>	<b>3,401.01</b>	<b>6,501.01</b>	<b>-1,181.01</b>
<b>Audit Fees</b>					
Audit Fee	420	420.00	420.00	420.00	0.00
<b>Total Audit Fees</b>	<b>420.00</b>	<b>420.00</b>	<b>420.00</b>	<b>420.00</b>	<b>0.00</b>
<b>Training / Member Expenses</b>					
Training	430	800.00	590.00	800.00	0.00
<b>Total Training / Member Expenses</b>	<b>430.00</b>	<b>800.00</b>	<b>590.00</b>	<b>800.00</b>	<b>0.00</b>
<b>Insurance</b>					
Insurance	1,391	3,000.00	0.00	3,000.00	0.00
<b>Total Insurance</b>	<b>1,391.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Grants to Outside Bodies</b>					
Donations	2,000	2,000.00	0.00	2,000.00	0.00
<b>Total Grants to Outside Bodies</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Other Payments</b>					
Miscellaneous Payments	289	2,000.00	523.88	2,000.00	0.00
<b>Total Other Payments</b>	<b>289.00</b>	<b>2,000.00</b>	<b>523.88</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Whitworth Valley News Magazine</b>					
WVN Magazine costs	7,097	6,200.00	2,600.00	6,200.00	0.00
<b>Total Whitworth Valley News Magazine</b>	<b>7,097.00</b>	<b>5,200.00</b>	<b>2,600.00</b>	<b>6,200.00</b>	<b>0.00</b>
<b>Special Projects</b>					
Cattle Grid Reserve	12,000	1,000.00	0.00	1,000.00	0.00

CCTV		750.00	0.00	0.00	<b>750.00</b>
Community Toilet Scheme	1,132	1,200.00	427.68	1,200.00	<b>0.00</b>
Council Chamber furniture maintenance		1,000.00	611.67	611.67	<b>388.33</b>
Christmas Lights		2,000.00	0.00	2,000.00	<b>0.00</b>
Mildred Crabtree Picnic Area fencing		5,000.00	215.00	2,600.00	<b>2,400.00</b>
Police Vehicle sponsorship	1,507	1,800.00	2,490.28	3,690.28	<b>-1,890.28</b>
WTC contribution to TLC event	1,000	1,000.00	1,000.00	1,000.00	<b>0.00</b>
Waingap Woods	10,390	0.00		0.00	<b>0.00</b>
<b>Total Special Projects</b>	<b>26,029.00</b>	<b>13,750.00</b>	<b>4,744.63</b>	<b>12,101.95</b>	<b>1,648.05</b>
<b>Street Floral Displays</b>					
Horticultural Projects	594	1,000.00	680.21	1,000.00	<b>0.00</b>
<b>Total Street Floral Displays</b>	<b>594.00</b>	<b>1,000.00</b>	<b>680.21</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Parish Lengthsman</b>					
Lengthsman expenses		271.80	178.50	271.80	<b>0.00</b>
<b>Total Parish Lengthsman</b>	<b>0.00</b>	<b>271.80</b>	<b>178.50</b>	<b>271.80</b>	<b>0.00</b>
<b>Whitworth Leisure Centre</b>					
Whitworth Leisure Centre	40,320	0.00	2,320.00	2,320.00	<b>-2,320.00</b>
<b>Total Whitworth Leisure Centre</b>	<b>40,320</b>	<b>0.00</b>	<b>40,320.00</b>	<b>2,320.00</b>	<b>-2,320.00</b>
<b>Waingap Woods</b>					
<b>Total Waingap Woods</b>	<b>-</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Payments</b>	<b>168,242.00</b>	<b>117,790.00</b>	<b>92,435.86</b>	<b>117,284.96</b>	<b>1,505.04</b>
<b>Receipts</b>					
	<b>Actual costs</b>		<b>Period</b>	<b>Est</b>	
<b>Precept</b>	<b>2023/24</b>	<b>Budget</b>	<b>Actual</b>	<b>Final</b>	<b>Variance</b>
Precept	60,384	69,901.50	34,950.75	69,901.50	<b>0.00</b>
<b>Total Precept</b>	<b>60,384</b>	<b>69,901.50</b>	<b>34,950.75</b>	<b>69,901.50</b>	<b>0.00</b>
<b>Interest received</b>					
Interest received	23,441	21,400.00	12,339.98	24,679.96	<b>-3,279.96</b>
<b>Total Interest received</b>	<b>23,441</b>	<b>21,400.00</b>	<b>12,339.98</b>	<b>24,679.96</b>	<b>-3,279.96</b>
<b>RBC Contributions</b>					
RBC - Caretaker	22,150	22,150.00	12,150.00	22,150.00	<b>0.00</b>
RBC - other	50,320				
<b>Total RBC Contributions</b>	<b>72,470</b>	<b>22,150.00</b>	<b>50,150.00</b>	<b>22,150.00</b>	<b>0.00</b>
<b>LCC Contributions</b>					
LCC - Lengthsman	500	500.00	500.00	500.00	<b>0.00</b>
LCC - Biodiversity	300	300.00	300.00	300.00	<b>0.00</b>
<b>Total LCC Contributions</b>	<b>800</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>
<b>Caretaker income</b>					
Caretaker Income	585	838.50	0.00	838.50	<b>0.00</b>
<b>Total Caretaker income</b>	<b>585</b>	<b>838.50</b>	<b>0.00</b>	<b>838.50</b>	<b>0.00</b>
<b>Parish magazine income</b>					
Whitworth Valley News advertising	4,133	3,700.00	2,476.25	3,700.00	<b>0.00</b>
<b>Total Parish magazine income</b>	<b>4,133</b>	<b>3,700.00</b>	<b>2,476.25</b>	<b>3,700.00</b>	<b>0.00</b>
<b>Other Receipts</b>					
Miscellaneous Receipts		0.00	0.00	0.00	<b>0.00</b>
VAT Repayments		0.00	0.00	0.00	<b>0.00</b>
Environment and Wildlife Committee		0.00	150.00	150.00	<b>-150.00</b>
<b>Total Other Receipts</b>	<b>-</b>	<b>0.00</b>	<b>150.00</b>	<b>150.00</b>	<b>-150.00</b>
<b>Total Receipts</b>	<b>161,813.00</b>	<b>118,790.00</b>	<b>100,866.98</b>	<b>122,219.96</b>	<b>-3,429.96</b>
<b>Payment from allocated reserves</b>					<b>- 2,320.00</b>
<b>Projected Gain / Deficit</b>	<b>-6,429.00</b>		<b>8,431.12</b>		<b>7,255.00</b>