



You are invited to attend the next meeting of Whitworth Town Council, which will be held in the Council Chamber, Whitworth Civic Hall, Market Street, Whitworth on Thursday 18th July 2024 at 7.30pm

AGENDA:

1. To receive apologies and the reasons for absence.
2. To receive any Declarations of Interest.
3. To consider the minutes of the meeting held on 20th June 2024, and to approve them by the signature of the Chairman as a correct record.
4. Public Question Time.
5. Planning Applications for consideration and comment:
 - a) 2024/0213 1 Orama Avenue Whitworth Rossendale OL12 8ED. Householder: Proposed single storey rear extension connecting to existing garage outbuilding.
 - b) 2024/0237 6 Stoneyroyd Whitworth Rochdale Lancashire OL12 8JL Householder: Single storey side extension, external K rendering of the dwelling and addition of mono pitched roofs to existing box dormers.
 - c) 2024/0286 Land At Former Spring Mill, Whitworth: Minor amendments to the approved Landscaping Planting scheme regarding offsite landscaping following dialogue with our Management Company.
6. To receive and note the minutes of the Finance Monitoring Committee meeting held on 11th July 2024.
7. To receive and, if appropriate, accept the three-month outturn presented by the clerk.
8. To discuss the recommendations of the Finance Monitoring Committee with regards to the remainder of the Landgate proceeds.
9. To review and agree all direct debits leaving the Whitworth Town Council bank account.
10. To approve a bank mandate to remove Mike Royds as a signatory on the NatWest Mayor's Charity bank account and add Councillor Baron.
11. To discuss appointing additional members to the Finance Monitoring Committee.
12. To discuss appointing an additional named member to oversee works undertaken by contractors for Whitworth Leisure Centre.
13. To receive the report of the Town Mayor (not for discussion).
14. The Chairman or Clerk to answer questions from Councillors (Standing Orders 16 & 24 – 27, for information only).
15. To receive reports from delegates and representatives to outside organisations (for information only).
16. To receive and, if appropriate, adopt the financial statements presented by the Clerk.
17. To authorise the signing of orders for payment: schedule 4, 2024-2025.
18. To carry out the internal audit.

A handwritten signature in black ink, appearing to read 'R Hodson'.

R Hodson, Town Clerk

For more information: please contact Rachel Hodson, Town Clerk: tel: 01706 852018 / email info@whitworth.gov.uk or visit www.whitworth.gov.uk
In person: Whitworth Town Council Offices, Civic Hall, Whitworth, OL12 8DP
(Monday-Friday, 9:30am – 2pm)

Whitworth Town Council

Budget report from 1-Apr-2024 to 30-Jun-2024 (figures exclude VAT)

All reserves

Payments

	Actual costs 2023/24	Budget 2024-25	Outturn to Month 3	Est Final	Variance (under or over) spend
Employee costs					
Salaries - Caretaker	31,555	34,050	7,776	34,050	0
Salaries - Clerk	32,455	33,450	7,791	33,450	0
Salaries - Parish Lengthsman	4,365	5,000	1,118	5,000	0
Total Employee costs			16,685	72,500	
** in the two previous years, wages negotiations have been settled in Dec and payrises of £1900 agreed					
I've left estimated costs in line with this					
Administrative expenses					
Bank Charges	234	350	47	350	0
Ground Rent		50	25	50	-0
Membership Fees	1,147	1,250	890	1,250	0
Office Expenses	7,372	1,150	221	1,150	0
Office Rent		6,600	3,244	6,488	112
Phone and Internet	535	800	89	357	443
Photocopier rental		300	72	288	12
Postage	309	350	-	350	0
Printing	1,042	450	90	450	0
Website	479	500	119	1,477	-977
Total Administrative expenses			4,798	502	
Statutory and Civic Events/ Expe					0
Carol Service	172	200	-	200	0
Civic Dinner	750	750	726	726	24
Civic Sunday	100	200	-	200	0
Mayoral Allowance	2,220	2,320	1,160	2,320	0
Parliament Week		150	-	150	0
Regalia	102	100	95	95	5
Remembrance Sunday	559	500	-	500	0
Section 137		100	-	100	0
Update Mayoral and Honorary Townsman Bo	720	1,000	-	500	500
Flagpole service			985	985	-985
Total Statutory and Civic Events/ Expe			2,966	731	
Audit Fees					0
Audit Fee	420	420	-	420	0
Total Audit Fees			-	420	
Training / Member Expenses					0
Training	430	800	480	800	0
Total Training / Member Expenses			480	800	
Insurance					0
Insurance	1,391	3,000	-	3,000	0
Total Insurance			-	3,000	

Grants to Outside Bodies					0
Donations	2,000	2,000	-	2,000	0
Total Grants to Outside Bodies			-	2,000	
Other Payments					0
Miscellaneous Payments	5,843	2,000	487	487	1,513
Total Other Payments			487	2,000	
Contingencies					0
Total Contingencies			-	-	0
Whitworth Valley News Magazine					0
WVN Magazine costs	7,097	6,200	1,300	6,200	0
Total Whitworth Valley News Magazine			1,300	6,200	
Special Projects					0
Cattle Grid Reserve		1,000	-	1,000	0
CCTV		750	-	750	0
Community Toilet Scheme	1,132	1,200	428	1,200	0
Council Chamber furniture maintenance		1,000	612	612	388
Christmas Lights		2,000	-	2,000	0
Mildred Crabtree Picnic Area fencing		5,000	-	5,000	0
Police Vehicle sponsorship	1,507	1,800	1,737	3,497	-1,697
WTC contribution to D Day event	1,000	1,000	1,000	1,000	0
Total Special Projects			3,776	15,059	
Street Floral Displays					
Horticultural Projects	594	1,000	518	1,000	0
Total Street Floral Displays			518	1,000	
Whitworth Leisure Centre					
Whitworth Leisure Centre			16,320	16,320	
Total Whitworth Leisure Centre			9,320	16,320	
Total Payments	105,530	118,790	42,583	135,390	-662

Receipts

	Actual costs 2023/24	Budget 2024-25	Period Actual	Est Final	Variance
Precept					
Precept	60,384	69,902	34,951	69,902	0
Total Precept			34,951	69,902	0
Interest received					
Interest received	23,441	21,400	6,087	24,349	2,949
Total Interest received			6,087	24,349	2,949
RBC Contributions					
RBC - Caretaker	22,150	22,150	12,150	22,150	0
Landgate income			38,000	38,000	0
Total RBC Contributions			50,150	60,150	0

LCC Contributions					
LCC - Lengthsman	500	500	-	500	0
LCC - Biodiversity	300	300	-	300	0
Total LCC Contributions			-	800	
Caretaker income					
Caretaker Income	585	839	-	839	0
Total Caretaker income			-	839	0
Parish magazine income					
Whitworth Valley News advertising	4,133	3,700	2,340	3,700	0
Total Parish magazine income			2,340	3,700	
Total Receipts	111,493	118,790	93,528	159,740	2,949
Projected Gain / Deficit				2,287	